

**Department of Energy**

Washington, DC 20585

March 22, 2004

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DHF SAFETY BOARD

The Honorable John T. Conway  
Chairman  
Defense Nuclear Facilities Safety Board  
625 Indiana Avenue, NW  
Washington, D.C. 20004-2941

Dear Mr. Chairman:

Commitment 4.4.3 of the Department's Implementation Plan for Software Quality Assurance (SQA) in response to Defense Nuclear Facilities Safety Board Recommendation 2002-1 was completed in December 2003 with the submission of the report titled, *Establish Relationships and Collaborate with Outside Organizations*.

In this report, the Department outlined ongoing activities that would serve to institutionalize the intent of Commitment 4.4.3. One such activity was the development of an SQA Community of Practice Knowledge Page. The SQA Knowledge Portal, as it is now called, has been developed and can be accessed from the Environment, Safety and Health home page at <http://www.eh.doe.gov>.

Questions concerning this commitment may be directed to Chip Lagdon at (301) 903-4218 or me at (301) 903-8008.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank B. Russo".

Frank B. Russo  
Deputy Assistant Secretary  
Office of Corporate Performance Assessment

cc:

Beverly A. Cook, EH-1  
Mark B. Whitaker, DR-1  
Richard H. Lagdon, Jr., EH-3.1

