

APPENDIX 4

REQUEST FOR BOARD ACTION BY A BOARD MEMBER

Requester: Jessie Roberson

Brief description of Requested Action: Return Yellow Folder #2017-300-049 to the originator to address the two items summarized below. This RFBA requests resolution of two of my Orange Folder comments. A number of my other comments were addressed in the Yellow Folder submittal but these were two I viewed as the most significant.

1. Modify 5.A.iii with the goal of deleting the requirement that no response in 10 days would result in an assumption of concurrence. As I stated in my orange folder comments it could be reasonable to set a 10 day review period, although 10 days does appear short. But failure to meet that timeline or any other by an Office Director is a management issue and should be addressed through performance management. It would be arbitrary for the Board to set such a requirement without the ability to consider specific factors that could occur in specific situations.
2. Add at least one element under item 8. Controls and Measures. I have commented on this regarding other newly revised Directives. This section always refers to Operating Procedures developed by subordinate units to execute the Board approved policies. But it seems odd that the Directive itself would not identify the measure/s at the agency level that would be checked to verify effective implementation. So either those elements intended to be identified in Ops should be lifted into the Directive or some other control/measure should be added. For example, an ECIC evaluation of implementation on a specified frequency or an independent review of implementation on a specified frequency.

Attachments (init) n/a (included clean version of any proposed document or modified document)

Summarize any time sensitive considerations:

Requestor signature on file April 3, 2017

Executive secretary on file April 3, 2017

Final Disposition Summary

	APRVD	DISAPRVD	ABSTAIN	NOT PARTICIPATING	COMMENT	DATE
Joyce L. Connery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jessie H. Roberson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sean Sullivan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Daniel J. Santos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Bruce Hamilton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Executive Secretary signature _____ [Click here to enter a date.](#)

AFFIRMATION OF BOARD VOTING RECORD

SUBJECT: RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER Doc#2017-300-049 to Resolve Two Comments

Doc Control#2017-300-054

The Board, with Board Member(s) Bruce Hamilton, Jessie H. Roberson, Daniel J. Santos, Joyce L. Connery *approving*, Board Member(s) Sean Sullivan *disapproving*, Board Member(s) none *abstaining*, and Board Member(s) none *recusing*, have voted to approve the above document on April 5, 2017.

The votes were recorded as:

	APRVD	DISAPRVD	ABSTAIN	NOT PARTICIPATING*	COMMENT	DATE
Sean Sullivan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	04/04/17
Bruce Hamilton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/03/17
Jessie H. Roberson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/03/17
Daniel J. Santos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/17
Joyce L. Connery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/04/17

*Reason for Not Participating:

This Record contains a summary of voting on this matter together with the individual vote sheets, views and comments of the Board Members.


Assistant Executive Secretary to the Board

Attachments:

1. Voting Summary
2. Board Member Vote Sheets

cc: Board Members
OGC
OGM Records Officer
OTD

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET

FROM: Sean Sullivan

SUBJECT: RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER
Doc#2017-300-049 to Resolve Two Comments

Doc Control#2017-300-054


Approved _____ **Disapproved** **X** **Abstain** _____

Recusal – Not Participating _____

COMMENTS: **Below** **X** **Attached** _____ **None** _____

The request would direct the staff to make two changes to the version of the Board's Directive on Directives currently under consideration. I disagree with the first, which would delete a requirement that new directives be reviewed by each Office Director within ten days. The requesting Member indicates that timelines should be a performance management issue. However, by statute the Chairman supervises employees "subject to such policies as the Board may establish." The ten day requirement appears to be a perfectly reasonable establishment of a timeline that is to be enforced through Chairman's performance management.

Board directives embody the Board's policies. The Directive on Directives guides the administrative staff in the creation of new directives. It is well within the Board's prerogative to impose a ten day limit on the time that a proposed new policy directive can remain in a staff inbox.



Sean Sullivan
4/4/17

Date

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET

FROM: Bruce Hamilton

SUBJECT: RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER
Doc#2017-300-049 to Resolve Two Comments

Doc Control#2017-300-054

Approved **Disapproved** **Abstain**
Recusal - Not Participating

COMMENTS: **Below** **Attached** **None**


Bruce Hamilton

3 APRIL 2017
Date

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET


FROM: Jessie H. Roberson

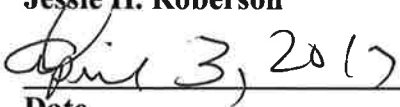
SUBJECT: RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER
Doc#2017-300-049 to Resolve Two Comments

Doc Control#2017-300-054

~~Approved~~ _____ **Disapproved** _____ **Abstain** _____
Recusal – Not Participating _____

COMMENTS: **Below** _____ **Attached** _____ **None** ~~_____~~



Jessie H. Roberson


Date

Shelby Qualls

From: Daniel J. Santos
Sent: Wednesday, April 05, 2017 8:48 AM
To: Cameron Shelton; Shelby Qualls
Subject: RE: Notational Vote: Doc#2017-300-054, RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER Doc#2017-300-049 to Resolve Two Comments - BLUE FOLDER

Approved.

From: Cameron Shelton
Sent: Monday, April 03, 2017 3:24 PM
To: Bruce Hamilton < >; Daniel J. Santos < >; Jessie Roberson < >; Joyce Connery < >; Sean Sullivan < >
Cc: Katherine Herrera < >; James Biggins < >; Richard Reback < >; Steven Stokes < >; Richard Tontodonato < >; ExSec < >; Adam Poloski < >; Chris Roscetti < >; John Pasko < >; Timothy Dwyer < >; Glenn Sklar < >
Subject: Notational Vote: Doc#2017-300-054, RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER Doc#2017-300-049 to Resolve Two Comments - BLUE FOLDER

This email is an electronic record of Notational Vote. Voting ballot will follow shortly. Also, accepting electronic votes.

**DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET**

FROM: Members of the Board
SUBJECT: RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER Doc#2017-300-049 to Resolve Two Comments

DOC# 2017-300-054

Office Directors are copied and should provide input, if applicable.

Approved_____
Disapproved_____
Abstain_____
Recusal – Not Participating_____

COMMENTS:
Below_____
Attached_____
None_____

Cameron Shelton
Assistant Executive Secretary
Office of the Chairman

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET

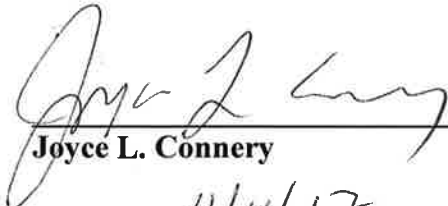
FROM: Joyce L. Connery

SUBJECT: RFBA by Board Member Jessie Roberson to Return YELLOW FOLDER
Doc#2017-300-049 to Resolve Two Comments

Doc Control #2017-300-054

Approved **Disapproved** **Abstain**
Recusal – Not Participating

COMMENTS: **Below** **Attached** **None**



Joyce L. Connery
4/4/17

Date